



**CITY OF BEAVERTON**  
Community Development Department  
**Building Division**  
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Mechanical Permit No. \_\_\_\_\_

Plans Examiner \_\_\_\_\_

**COMMERCIAL MECHANICAL AFFIDAVIT FOR REPLACING ROOF MOUNTED HVAC UNITS**

**(Without roof structure engineering)**

Project Name: _____	Occupancy: _____
Job Address: _____	Type of Construction: _____
Suite: _____	
Contractor: _____	Phone: _____

I, \_\_\_\_\_, Oregon Construction Contractors Board No. \_\_\_\_\_, certify the following is true and reasonably defines the scope of work for this project:

(Check which one applies): \*Existing curb to remain \_\_\_\_\_ \*New Curb to be installed \_\_\_\_\_

1. The existing roof mounted HVAC unit (to be removed) has a total weight of \_\_\_\_\_ pounds.
2. The proposed roof mounted HVAC unit (replacing the existing unit) has a total weight (weight includes new unit, new transition curbs, economizers, and all other component weights) of \_\_\_\_\_ pounds. The proposed unit's weight must be equal to or less than the existing unit.
3. The existing roof mounted HVAC unit (to be removed) has a total height of \_\_\_\_\_ inches.
4. The proposed roof mounted HVAC unit (replacing the existing unit) has a total height of \_\_\_\_\_ inches. The proposed unit's height cannot be substantially taller than the existing unit.
5. The proposed roof mounted HVAC will be located in the same location as the existing unit being replaced.
6. The installation shall comply with the current adopted edition of the Oregon Mechanical Specialty Code.
7. The proposed work shall not be concealed until inspected and approved.

**\*This affidavit does not eliminate the need for: attachment of unit to existing curb details; attachment of unit to new curb and new curb to structure details; an engineered design for unit anchorage to existing curb or anchorage of unit to new curb and new curb to structure for units weighing over 400 pounds; plans and details for unit locations; unit cut sheets; SEER/EER ratings, curb connections; smoke shut-down; etc. If multiple units are involved list them below:**

Existing Unit Weight: _____ Pounds	New Unit Weight: _____ Pounds
Existing Unit Weight: _____ Pounds	New Unit Weight: _____ Pounds
Existing Unit Weight: _____ Pounds	New Unit Weight: _____ Pounds
Existing Unit Weight: _____ Pounds	New Unit Weight: _____ Pounds

**In addition, I understand the following is required:**

- **A completed Mechanical Permit application**
- **A copy of all the applicable information shall be available on the job site for all inspections.**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_